

Section One - Employee Details

Employing Centre

Employee Name/ Job Title

Main Driver (if not employee)

Main Driver Address

Postcode

Main Driver Contact Number

Main Driver Email

Section Two - Vehicle Details (Subject to availability)

Model

CAP ID

1st Choice Exterior Colour

Interior

2nd Choice Exterior Colour

Interior

Anticipated Monthly Mileage

Metallic Paint

Yes

No

Estimated Delivery Date

ECOS

New to Scheme

Current Registration Number

Staff Scheme

Replacement Car

Current Renewal Date

Important note: The delivery date for your replacement car must be no later than the contract end date of your existing vehicle.**Section Three - Signatures**

Employee

Date

Please note that in the event you take long term sickness or maternity leave, you will be offered the option to either continue paying for your Scheme vehicle until its end-of-contract date, or terminate the agreement early by paying one month's penalty interest. Alternatively, you may continue to make repayments for the remainder of the original contract term. Where applicable, in circumstances where your net pay does not cover the monthly repayment, alternative means may be arranged for you to make your repayments.

Please ensure that the form is fully completed before submitting.